

**Sacred Heart
RC Primary**

Kingsway,
Rochdale,
OL16 4AW

T: 01706 649981

F: 01706 656239

E: office@sacredheartrc.rochdale.sch.uk

W: www.sacred-heart-school.org.uk

Headteacher: Mrs P Dungworth



**Sacred Heart
RC Primary**

Sacred Heart RC Primary School Parental Code of Conduct Policy

Sacred Heart Roman Catholic Primary School and Nursery is just like a family, where everyone is welcomed, respected and cared for and where LOVE is at the heart of everything we do

Guidance:

1. Sacred Heart RC Primary school has a duty of care to all stakeholders, including staff, parents and pupils to ensure their safety and well-being. The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected conduct. This is so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding.
2. We expect parents, carers and visitors to:
 - Demonstrate that all members of the school community should be treated with respect and therefore set a good example in their own speech and behavior
 - Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue
 - Correct own child's behavior especially in public where it could otherwise lead to conflict, aggressive behavior or unsafe behavior
 - Approach the school to help resolve any issues of concern
 - Avoid using staff as threats to admonish children's behavior
3. **In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:**
 - Disruptive behavior which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds including the playground
 - Using loud rude/offensive language, swearing, cursing, using profane language or displaying temper.
 - Speaking in an aggressive/threatening tone
 - Threatening to do actual bodily harm to a member of school staff, Governor, visitor, fellow parent/carer or pupil regardless of whether or not the behavior constitutes a criminal offence.

Sacred Heart RC Primary

Kingsway,
Rochdale,
OL16 4AW

T: 01706 649981

F: 01706 656239

E: office@sacredheartrc.rochdale.sch.uk

W: www.sacred-heart-school.org.uk

Headteacher: Mrs P Dungworth



**Sacred Heart
RC Primary**

- Being physically intimidating e.g. standing very close or pointing on someone's face.
- Abusive or threatening emails or text/voice mail/phone messages or other written communication
- Shouting either in person or over the phone
- Defamatory offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on Facebook or other social sites. The use of physical aggression towards another adult or child. This includes physical punishment against a parent's own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child (Such an approach to a child may seem to be an assault on that child and may have legal consequences)
- Smoking and consumption of alcohol or other drugs whilst on school property.
- Dogs being brought on to school premises.

4. Staff Well-Being

Class Dojo

Whilst a useful method of communication, teachers have shared that Class Dojo can lead to additional stress when used inappropriately or beyond the school day.

This policy states that Teachers should not reply to Dojo messages sent by parents before 8.30am or after 4.00pm, at any time during a weekend or during school holidays.

Parents are advised that, out of school hours, if they believe that a child is at risk of harm they should refer to Rochdale Children's Social Care and then number is available on the schools answer phone message 0300 303 0440.

Appointments with Parents

All meetings with parents should take place with two members of staff and where possible one of these should be a member of the schools' senior leadership team. Prior to the meeting teachers should understand the intended purpose and expect the meeting to last no longer than a maximum of 30minutes. Safeguarding, Child Protection and SEND Review Meetings are expected to last for one hour.

Appointments should be made via the school office to prevent lengthy administrative communications between teachers and parents.

**Sacred Heart
RC Primary**

Kingsway,
Rochdale,
OL16 4AW

T: 01706 649981

F: 01706 656239

E: office@sacredheartrc.rochdale.sch.uk

W: www.sacred-heart-school.org.uk

Headteacher: Mrs P Dungworth



**Sacred Heart
RC Primary**

5. Procedures

The school has a range of strategies to employ with any parent who displays unacceptable conduct. Whilst these sanctions are set out in the policy by way of a sequential process, they can initiate at any stage if, in the judgement of the Headteacher the severity of the behavior warrants such a level of intervention

1) Verbal Warning/Mediation Meeting

A parent who displays any of the behavior as described above will be asked politely to desist and offered the opportunity to discuss the matter in person on the first occasion.

2) Formal Written Warnings

A formal written letter will be sent to the parent where they continue to act unacceptably. This is signed by the Headteacher and circulated to relevant internal parties to ensure that an informed and consistent approach can be adopted. This letter is kept in the file of any pupil at the school.

3) Legal Sanctions

If a parent breaches the expected standard of behavior as set out in the Parental Code of Conduct despite formal written warnings, then the school may consider the following sanctions – these will only be used in extreme circumstances if a parent continues to exhibit conduct in breach of this policy.

4) An injunction under the Protection from Harassment Act

The school may seek an injunction requiring them to desist from behaving in the manner in question. The school will seek an injunction against the parent's conduct under the Protection from Harassment Act 1997

This policy should be read in conjunction with our Parental Complaints Policy. Sacred Heart RC Primary School expects all parental complaints to be taken seriously and to be dealt with

**Sacred Heart
RC Primary**

Kingsway,
Rochdale,
OL16 4AW

T: 01706 649981

F: 01706 656239

E: office@sacredheartrc.rochdale.sch.uk

W: www.sacred-heart-school.org.uk

Headteacher: Mrs P Dungworth



**Sacred Heart
RC Primary**

comprehensively and as far as possible in confidence. Sacred Heart RC Primary School complaints policy allows parents' complaints about school issues to be dealt with efficiently and sensitively, and at the appropriate level.

We trust that parents and carers will assist our school with the implementation of this policy and we thank you for your continuing support of the school

6. Dissemination of the policy

This policy is available to parents and carers and pupils via the school website. Copies of the full policy are available to parents and carers and pupils on request.

This policy was completed in July 2016 and will be reviewed by Governors every 3 years.

7. Appendix 1

Inappropriate use of Social Network Sites

Social media websites are being used increasingly to fuel campaigns and complaints against schools, Head teachers, school staff and in some cases other parents/pupils. The Governors of Sacred Heart RC Primary School considers the use of social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community. Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, the Head teacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent/carer of a child/ren being educated at Sacred Heart RC Primary school is found to be posting libelous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate "report abuse" section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this. The school will also expect that any parent/carer or pupil removes such comments immediately.

In serious cases the school will also consider its legal options to deal with any such misuse of social networking and other sites. Additionally, and perhaps more importantly is the

**Sacred Heart
RC Primary**

Kingsway,
Rochdale,
OL16 4AW

T: 01706 649981

F: 01706 656239

E: office@sacredheartrc.rochdale.sch.uk

W: www.sacred-heart-school.org.uk

Headteacher: Mrs P Dungworth



**Sacred Heart
RC Primary**

issue of cyber bullying and the use of one child or a parent to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a serious incident of school bullying. Thankfully such incidents are extremely rare.

We would expect that parents would make all persons responsible for collecting children aware of this policy.

May 2022